

West Tech Alumni Association Scholarship Application

Check List

Completing the application process

- ✓ Completed Application Form, signed and dated.
- ✓ Personal Essay to be included with the completed application form.
- ✓ Three Letters of Recommendation sent by the persons making the recommendations.
 - No letters of recommendation from family members will be accepted.
 - Send letters of recommendation to West Tech Alumni Association, Inc., Scholarship Committee, Post Office Box 45365, Westlake, Ohio 44145.
- ✓ Most Recent Transcripts sent by the high school, college, or university currently attended.
 - Transcripts from the fall term prior, or last term completed, to the application submission deadline.
 - Send transcripts to West Tech Alumni Association, Inc., Scholarship Committee, Post Office Box 43565, Westlake, Ohio 44145.
- ✓ One billfold size picture of the applicant.
 - Send the picture to West Tech Alumni Association, Inc., Scholarship Committee, Post Office Box 43565, Westlake Ohio 44145.
- ✓ Applications, essays, letters of recommendation, and transcripts are to be submitted during the submission time frame of October 1 to January 31 of the year the scholarships are awarded.

We suggest submitting the application, essay, and photo before the semester (winter) break; letters of recommendation and transcripts before January 31 of the year the scholarships are awarded.